MAYMUNA J CHOWDHURY

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# Skills Summary

Interested in securing a position as a Customer Service Representative where I can further expand my skills and experiences, utilizing my unique abilities and understanding of Business.

# Education

# High School Diploma/January 2015

Pablo Neruda Academy (Bronx, New York)

# Experience

# SHIRAZ MUGHLAI FEAST –Marketing Manager

* Actively and aggressively approach customers to buy our Product.
* Report daily on the number of customers contacts, closes sales and other metrics as required
* Consistently meet and exceed sales goals within the guidelines established.

**EXIMIOUS BLUE LTD. – Sales Consultant**

* Sit in daily stand up meeting everyday morning to discuss our every day’s responsibilities and ongoing products and goals
* Actively and aggressively approach customers to buy our Products.
* Report daily on the number of customers contacts, closes sales and other metrics as required
* Consistently meet and exceed sales goals within the guidelines established.
* every day’s responsibilities and ongoing products and goals

**Dunkin Donuts – Crew Member**

* Exhibits a cheerful and helpful manner while greeting guests and preparing their orders.
* Demonstrates a complete understanding of menu items and explains them to guests accurately.
* Maintains a professional appearance and grooming standards as outlined in the Dunkin Donuts Operations Manual & company policies.